

## Whistler Chamber of Commerce Housing Task Force

### Terms of Reference

#### 1. PURPOSE

The purpose of the Whistler Chamber Housing Task Force is to facilitate short to medium term actions for the Whistler Chamber of Commerce (WCC) in order to support and advocate for Whistler's employee housing needs.

#### 2. TASK FORCE COMPOSITION

The Task Force shall be comprised of a minimum seven and no more than 15 members, two of which must be elected Directors of the WCC Board, and all must be Members in good standing with the Whistler Chamber of Commerce. It is recommended that the Task Force composition includes:

- Two Whistler Chamber Board Directors
- Indigenous representation from Squamish Nation and/or Lil'wat Nation.
- Employee housing management expertise (e.g. Whistler Housing Authority, Whistler Blackcomb, BC Housing)
- Housing development expertise (e.g. Land owners, Construction, Home Builders Association, Whistler Development Corporation, Whistler Valley Housing Society)
- Additional business representation (e.g. Hotel Association of Whistler, Restaurant Association of Whistler, retail)
- Member at large (employee of a Chamber Member) or social representation (e.g. Whistler Community Services Society)
- Government relations
- Fundraising, grants, philanthropy
- RMOW staff with expertise in housing / planning (non-voting right)

A quorum shall consist of 50% committee members plus one.

Meetings shall be governed by a majority vote of the Task Force members present. The final authority for majority consensus shall rest with the Task Force Chair.

The Task Force Chair must be an elected Director of the Board.

### **3. TERM**

The Whistler Chamber Housing Task Force members and Chair are appointed by the Board of Directors.

A Task Force member can resign from the Task Force at any time.

Task Force members may be removed, after review from the Task Force Chair, should the member:

- miss two (2) meetings of the Task Force,
- no longer be a WCC Member or authorized representative of a Member in good standing,
- no longer able to provide meaningful contribution to the Task Force,
- have a conflict of interest, or
- for any other reason that the Board in its sole and absolute discretion considers to be reasonable, having regard to the purpose of the Chamber.

### **4. RESPONSIBILITIES**

The Whistler Chamber Housing Task Force will recommend actions for the Whistler Chamber in order to support and advocate for Whistler's employee housing needs. For the 2024/25 term, the Board of Directors has identified two key focus areas to explore.

- a) Create five to eight positions / recommendations to support affordable housing at a local level (e.g. position on density and new provincial regulations).
- b) Explore creative and collaborative public / private housing partnership options for seasonal employees, to address the gap between first year staff housing and long-term resident housing.

### **5. ACCOUNTABILITY**

The Task Force shall meet at least four times per year and as necessary to complete its responsibilities.

The Task Force will vote by simple majority on recommendations to be put before the WCC Board.

The Task Force shall report its discussions to the WCC Board by providing a report to the next WCC Board meeting, preferably in writing, and maintain minutes of its meetings.