

Whistler Chamber of Commerce (WCC) Bylaws Guide

The intention of this guide is to provide clarification of accepted WCC procedures for sections of the bylaw that need further explanation.

Definitions and Interpretation

1. **"District"** means the area within and for which the Chamber was established as set out in the Chamber's Certificate of Formation, and includes the Resort Municipality of Whistler which sits on the traditional, unceded territories of the Squamish Nation and Lil'wat Nation.

Business of the Chamber

4. **Location of the registered office** is 201-4230 Gateway Drive, Whistler, BC
7. **Financial year end.** The fiscal year is September 1 to August 31.
9. **Appointment of Auditor** is the appointment of a chartered professional accountant by the members. The annual financial statements of the Chamber must be audited, reviewed or compiled by the accountant that has been appointed at the AGM. No Director and no employee can be the accountant. It is recommended that a full review is conducted every five years.

Membership in the Board of Trade

16. **Admission of Members** will be reported bi-monthly to the Board for review and recommendations. A list of new members will be presented at the AGM for approval by special resolution.

Meetings of Members

22. **Quarterly Meetings of the Members** can include the AGM, meetings prior to events (e.g. Lunch & Learns) and electronic meetings.

Board of the Chamber

36. **Number of Directors** shall be Chair, Vice-Chair, Secretary and eight other Directors. For further clarity, nominations for board positions are made fall/early winter. If there are more than eleven (11) nominations then board elections are needed and electronic voting will take place. Members will be asked to vote on the candidates and a slate will be developed for members to elect at the AGM. The Board of Directors can recommend individuals for continuity reasons.